

TOWN OF FARMINGTON
Applicant's Site Review Check-Off & Notice

The applicant has:

1. Submitted a description of the proposed project.
2. Submitted a sketch or site plan of the proposed project.
3. Answered all applicable questions, signed and dated the application.
4. Enclosed a \$50.00 filing fee with application.
5. Included a thumb drive containing application(s) and plan(s).

NOTICE TO SITE REVIEW APPLICANTS

Applications must be submitted to the Code/Planning Office by noon, fifteen (15) days prior to the scheduled Planning Board meeting. Late submittals will be placed on the following month's agenda. For some projects, the Planning Board may require a site visit and/or a public hearing.

Applicants will be responsible for reimbursing the Code/Planning Office for postage costs and any newspaper ads. All abutting property owners to the subject property, and owners of properties directly across a public way, will be notified by the Code/Planning Office of the application proposal via Certified Mail.

It is required that the applicant, or a representative for the project, be in attendance at the Planning Board meeting to answer any questions that the Board, abutters, or the public may have. Meetings are held at 6:00 P.M. in the downstairs training room at the Municipal Building located at 153 Farmington Falls Road, Farmington, Maine 04938.

This application is scheduled for review on _____. This is your only notice of this meeting and no reminder will be sent.

Under no conditions may an applicant/agent/contractor begin a project requiring Site Review approval until the Planning Board (or the Code Enforcement Officer when applicable) has considered the application and approved same.

An "After-the-Fact" (ATF) application must be filed with the Code/Planning Office for any project which has commenced before receiving approval and all project operations shall cease immediately upon discovery. The fee for an ATF application is \$100.00 which must be paid before the application is scheduled for Planning Board or Code Enforcement Officer Review.

I have read and understand the above notice.

Applicant's Signature

Date

TOWN OF FARMINGTON
Site Review Application
(Please Type or Print)

Application Date: _____

Application Number: _____ - SR - _____
(office use)

APPLICANT INFORMATION

Name of Applicant: _____

Address: _____

Telephone: _____

Email Address: _____

Location of Project/Property (street/road): _____

Tax Map: _____ Lot: _____ Zoning District: _____

Zoning Ordinance Table of Uses, Use/Structure: _____

Description of Project: (attach additional sheets if necessary):

Anticipated date for project commencement: _____

Anticipated date for project completion: _____

Name of Property Owner: (if different from above): _____

Address: _____

Telephone: _____

Email Address: _____

Name of Authorized Agent (if applicable): _____

Address: _____

Telephone: _____

Email Address: _____

Attach statement designating agent(s) if applicable.

Name of Land Surveyor, Engineer, Architect or others preparing plan (if applicable):

Address: _____

Telephone: _____ Registration number and seal: _____

Email Address: _____

If applicable, enclose perimeter survey of the parcel, made and certified by a registered land surveyor licensed in the State of Maine, relating to reference points showing true North point, graphic scale, corners of parcel, date of survey and total acreage.

Person and address to which all correspondence regarding this application should be sent:

LAND INFORMATION

Please attach sheet showing the location of the site within town, and the structure's footprint and dimensions.

Are there any deed restrictions, conditions or liens associated with this property? Yes / No
If yes, please attach the information.

Is the site in an area with Overlay Zoning? Yes / No

If yes, specify: _____

Number of acres included in the project: _____

Is this property within the Wellhead Protection Zone? ___ Yes ___ No

Total acres in the parcel: _____ Owned: _____ Leased: _____ Optioned: _____

What is the existing use of the land site? (farmland, woodlot, commercial, etc.)

Does the parcel include any water bodies? Yes / No

Is any portion of the property within 250 feet of the high-water mark of a pond or river? Yes / No

Within 250 feet of the upland edge of a wetland? Yes / No

Within 75 feet of a perennial stream? Yes / No

Is any portion of the property within a special flood hazard area as identified by the Federal Emergency Management Agency? Yes / No

Does this development require extension of public infrastructure? Yes / No
If yes, please indicate below:

Roads _____ Sidewalks _____ Sewer Lines _____ Street Lights _____
Storm Drainage _____ Water Lines _____ Fire Protection Equipment _____
Other _____

Identify method of water supply to proposed site:

Well _____ Public _____

Identify method sewage disposal to proposed site:

Septic tank _____ Public sewer _____ (Check with sewer clerk regarding sewer hook-up fees)

Are there other federal, State or local permits or approvals required? Yes / No
If yes, please attach the information.

Identify the manner in which police and fire service vehicles (in emergency) will access site:

State the estimated average number of vehicles per day anticipated on or using this site:

State the number of parking spaces required for this site/project: _____
If applicable, enclose parking plan layout.

Note: For ADA (Americans with Disabilities Act) requirements, contact the Code/Planning Office.

If applicable, state the hours and days of operation: _____

If applicable, state below the nature of the interior roads and parking system within the proposed project. Include the type, and width of road surface, length of roads, number of lanes, parking areas and capacity, the width right-of-way, and the estimated completion schedule.

- The Code/Planning Office will notify the following Department Heads, and request a letter of their review stating whether the proposed project is adequately designed for traffic safety and the handling of emergency vehicles: Fire Rescue Chief, Police Chief, and Public Works Director.
- The Code/Planning Office shall notify the Town Manager and request their review and recommendations.
- The Town's Code Enforcement Officer shall submit a letter stating whether the applicant is known to be in violation of any Town Ordinance regulating land use on the subject parcel.

- If applicable, the Wastewater Treatment Facility Superintendent will assess the impact of the project and determine whether it will cause an unreasonable burden on the municipal sewer system, and submit a letter of findings.
- If applicable, the application shall be reviewed for accessibility compliance with the Americans with Disabilities Act (ADA).

Include all pertinent information as required in the Site Review Ordinance Performance Standards. Attach additional sheets as necessary.

Applicants shall submit fifteen (15) sets of the application, site plans, maps, and any applicable supplemental information to the Code/Planning Office along with the required fee.

By signing below, the applicant for Site Review approval acknowledges that they are submitting a complete application.

Signature of Applicant

Date

Signature of Property Owner (if different from applicant)

Date

