FARMINGTON BOARD OF SELECTMEN

Tuesday, May 10, 2016

Chairman Joshua Bell called the meeting to order at 6:30 P.M. with the following members present: Andrew Buckland, Matthew Smith and Michael Fogg. Stephan Bunker was unable to attend. Town Manager Richard Davis, Town Secretary Linda Grant, Channel 11 and members of the press were also in attendance.

ITEM 1: Pledge of Allegiance to the Flag

Chairman Joshua Bell led those present in the Pledge of Allegiance to the Flag.

ITEM 2: To Hold a Public Hearing and vote on the Following new Applications for Lunch Wagon Permits:

- Fahrenheit 225°, LLC, owned and operated by Al and Linda Clark of Lewiston, Maine
- El Toro, owned and operated by Garnet Keim and Anne Holloway of Weld, Maine

Richard Davis stated that according to their applications, websites and Facebook pages, both entities appear to be very good and would be great additions to the community.

Chairman Joshua Bell opened the Public Hearing under Item 2 at 6:31 P.M.

El Toro owner/operator Anne Holloway was present and gave a brief history of their business.

Chairman Joshua Bell closed the Public hearing under Item 2 at 6:34 P.M.

Richard Davis clarified that lunch wagons are not allowed on Town property but can be out on a public way or parking lot as long as it is not in violation of any parking limitation or the Town's Parking Ordinance. Parking on private property is also acceptable as long as permission is obtained from the owner. Ms. Holloway stated that they will be set up in the Gifford's Ice Cream parking lot and upon opening will be starting with lunches only on Wednesdays, Thursdays and Fridays.

Michael Fogg moved to approve a new application for a Lunch Wagon Permit for Fahrenheit 225°, LLC, owned and operated by Al and Linda Clark of Lewiston, Maine, and El Toro, owned and operated by Garnet Keim and Anne Holloway of Weld, Maine; Andrew Buckland seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

ITEM 2: To Hold a Public Hearing and vote on the Following new Applications for Lunch Wagon Permits: (Cont.)

- Fahrenheit 225°, LLC, owned and operated by Al and Linda Clark of Lewiston, Maine
- El Toro, owned and operated by Garnet Keim and Anne Holloway of Weld, Maine

Ms. Holloway stated that they are hoping for a June 1st opening of El Toro. The Selectmen signed both applications.

ITEM 3: To Consider Amendments to the Town of Farmington Personnel Policy

Richard Davis explained that after changes were made to the Personnel Policy at the last meeting it was discovered that there are other items that do not fit the Fire Rescue Department. Mr. Davis reviewed the proposed amendments regarding the normal work week, overtime, floating holidays and vacation days. He stated that the language mirrors the language in the Police Department Agreement.

Matthew Smith moved to approve the amendments to the Town of Farmington Personnel Policy as presented; Andrew Buckland seconded.

Chief Bell clarified payment of overtime to firefighters will be at any time over 52 hours.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

ITEM 4: To Award the bid for Voter Hill Estates Road Recon Engineering

Richard Davis reviewed the bid tabulation of the six responses received and recommended that the bid be awarded to Pine Tree Engineering of Bath at a cost of \$6,900.00.

Matthew Smith moved to award the bid for Voter Hill Estates road recon engineering to Pine Tree Engineering of Bath at a cost of \$6,900.00; Andrew Buckland seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

ITEM 5: To Award the bid for Street Striping

Richard Davis reviewed the bid tabulation of the two responses received and recommended that the bid be awarded to Lucas Striping, LLC of Sidney at a cost of \$9,888.78.

ITEM 5: To Award the bid for Street Striping (Cont.)

Andrew Buckland moved to award the bid for Street Striping to Lucas Striping, LLC of Sidney at a cost of \$9,888.78; Matthew Smith seconded.

Joshua Bell generated a brief discussion regarding the reflective paint that is used. Mr. Davis explained that the bid is lower this year because he took the striping of the Wilton Road out of the specifications, as MaineDOT will be paying and striping that road this summer.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

ITEM 6: To Determine the Salary Range for the Treasurer/Finance Director

Richard Davis reviewed the poll of comparable population/similar characteristic communities that he conducted, which shows that Farmington's Treasurer has been underpaid for quite some time. He asked the Selectmen to determine a fair and acceptable salary range which he can use to negotiate for a quality candidate for this position. His recommended range was \$60,000-\$62,000. After discussion with the Selectmen, Mr. Davis changed his recommendation to the broader range of \$56,000-\$62,000.

Matthew Smith moved to approve a salary range of \$56,000-\$62,000 for the hiring of a new Treasurer/ Finance Director; Andrew Buckland seconded.

VOTE AFFIRMATIVE 3 OPPOSED 1 ABSENT 1 MOTION CARRIED (Joshua Bell) (Stephan Bunker)

ITEM 7: To Hear an Update on the 112 Church Street Parking lot Project

Richard Davis reported the engineer is still working on the design for the parking lot and at this time it doesn't look like a retaining wall for drainage will be needed at the north end of the parking lot, which will be a big savings. Mr. Davis explained the proposed revised design of the parking lot and Cony Street. He also explained that Attorney Underkuffler is still working on getting the deed finalized in regard to obtaining any necessary easements once any effect(s) of the design are known.

Richard Davis pointed out that there is a long standing drainage/erosion problem on the property at 219 High Street. He is in hopes that MaineDOT will pay for half of the repair cost since they originally installed the drainage. He stated that in an effort to achieve cost savings, both the Church Street and High Street projects will be included in the same engineering bid specifications, although invoiced separately. Mr. Davis explained that High Street is a State aid road inside the urban compact, so both the Town and MaineDOT have responsibilities.

Mr. Davis stated that the Church Street plans should be available soon so that the project can be put out to bid. He also reported that the Town is keeping most of the granite, but he did sell a set of granite steps for \$500, which brings the total of items sold to approximately \$3,000.

ITEM 8: To Accept a Donation of Rock Climbing Shoes Valued at \$1,721.25 from the Healthy Community Coalition for the Parks and Recreation Department

Richard Davis reviewed a memo from Recreation Director Matthew Foster dated May 2, 2016 which describes the shoes and value thereof. The shoes will be in varying sizes and available to any climber wishing to use them. Mr. Davis reminded the Selectmen that the Healthy Community Coalition is the contributor of the rock climbing wall, which is now complete.

Michael Fogg moved to accept a donation of rock climbing shoes valued at \$1,721.25 from the Healthy Community Coalition for the Parks and Recreation Department; Matthew Smith seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

ITEM 9: To Nominate a Candidate to Serve on the Maine Municipal Association's Legislative Policy Committee

Richard Davis stated that he has served on this Committee for several years and is willing to continue unless anyone else is interested.

Andrew Buckland moved to nominate Richard Davis to serve on the Maine Municipal Association's Legislative Policy Committee; Matthew Smith seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

Chairman Joshua Bell signed the nomination paper.

ITEM 10: To Approve the Minutes of April 12 and 26, 2016

Matthew Smith moved to approve the minutes of April 12 and 26, 2016; Michael Fogg seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

ITEM 11: To Discuss Other Business

- **A)** Andrew Buckland proposed that the Selectmen climb the rock wall as a promotional event. There was considerable laughter for several minutes.
- **B)** Matthew Smith reported that it was brought to his attention that the crosswalk signs at Gifford's are no longer there. Richard Davis stated that he believes they have been removed in anticipation of installation of the new push button signs provided by MaineDOT.

ITEM 11: To Discuss Other Business (Cont.)

- C) Joshua Bell generated a discussion regarding a call he received from a local businessman asking about the fee charged for a Lunch Wagon Permit, and the caller's concerns regarding the competition with brick and mortar establishments. Mr. Bell suggested that the Selectmen give some consideration to increasing the fee.
- D) Joshua Bell questioned the Police Department's reason for changing the paint scheme on some of the cruisers from bold white lettering to reflective paint. None of the Selectmen, nor the Town Manager, knew of any particular reason, and suggested it was a question better answered by Chief Jack Peck.

ITEM 12: To Hold an Executive Session Pursuant To 1 M.R.S. § 405.6.C to discuss Economic Development

Matthew Smith moved to go into Executive Session at 7:22 p.m.; Andrew Buckland seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

The Selectmen came out of Executive Session at 7:53 p.m.

No action was taken.

There being no further business to come before the Board, Matthew Smith moved to adjourn; Andrew Buckland seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Stephan Bunker)

Minutes respectfully submitted by Linda H. Grant.

Andrew R. Buckland - Secretary