#### FARMINGTON BOARD OF SELECTMEN

#### Tuesday, May 8, 2018

Chairman Joshua Bell called the meeting to order at 6:30 P.M. with the following members present: Stephan Bunker, Michael Fogg, and Scott Landry. Matthew Smith was unable to attend. Town Manager Richard Davis, Town Secretary Linda Grant, Channel 11, and members of the press and public were also in attendance.

#### ITEM 1: Pledge of Allegiance to the Flag

Chairman Joshua Bell led those present in the Pledge of Allegiance to the Flag.

#### ITEM 2: To Proclaim May 13 to 19, 2018 as Arbor Week in Farmington

Richard Davis apologized, stating that he had the dates wrong as Arbor Week is not the third week but the third full week of May, which puts the dates at May 20 to 26, 2018. He further stated that he has corrected the Proclamation, which Chairman Bell will sign once the Selectmen have approved it. Mr. Davis introduced Conservation Commission members William Haslam and Patty Cormier. Chairman Haslam spoke, pointing out that Farmington is a Tree City for the 40<sup>th</sup> consecutive year. He also outlined the Commission's workday on Saturday, May 26<sup>th</sup>, and stated that they will be attending the State's Arbor Week celebration in Bath with recognition for being a Tree City USA. Michael Fogg generated a brief discussion regarding the need to raise public awareness of the Commission's workday. Mr. Haslam stated that the group will be gathering at the Meetinghouse Park gazebo at 9:00 A.M. to begin the workday activities if anyone is interested in joining them. Those members of the media present agreed to make the information available to the public.

Michael Fogg moved to proclaim May 20 to 26, 2018 as Arbor Week in Farmington; Scott Landry seconded.

## VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Matthew Smith)

Chairman Joshua Bell and Town Manager Richard Davis signed two originals of the Proclamation and gave one to Conservation Commission Chairman William Haslam.

#### **ITEM 3:** To Award the bid for the Municipal Building Generator Installation Electrical Work

Richard Davis reviewed the bid tabulation for this project, with the recommendation that the bid be awarded to Collins and Collins Electric, Inc. of Wilton, Maine.

ITEM 3: To Award the bid for the Municipal Building Generator Installation Electrical Work (Cont.)

Stephan Bunker moved to award the bid for the Municipal Building generator installation electrical work to Collins and Collins Electric, Inc. of Wilton, Maine at the cost of \$18,860.00; Scott Landry seconded.

## VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Matthew Smith)

Richard Davis stated that this generator is one of two that was acquired through LESO, and is ready to go once a possible solenoid problem is resolved.

## ITEM 4: To Accept the Recommendation of the Downtown TIF Advisory Committee to Appropriate up to \$100,000 in Downtown TIF funds for sidewalks and Lighting on Front Street

Richard Davis reported on the Committee's discussion of this project and voted recommendation, which is estimated to complete 75-80% of the sidewalks and lighting portions of this project. Mr. Davis reviewed other aspects of this project that will be funded from the Public Works Department Capital Improvement budget, as well as a \$75,000 Maine Department of Environmental Protection grant that will go toward the culvert replacement. Mr. Davis also reviewed the use of Downtown TIF funds, as well as a possible Phase II of the Front Street project. Mr. Davis answered questions of resident and Front Street property owner Jennifer Moore pertaining to the retaining wall and lighting.

Michael Fogg moved to accept the recommendation of the Downtown TIF Advisory Committee to appropriate up to \$100,000 in Downtown TIF funds for sidewalks and lighting on Front Street; Stephan Bunker seconded.

VOTE	AFFIRMATIVE	4	ABSENT	1	<b>MOTION CARRIED</b>
	(Matthew Smith)				

# **ITEM 5:** To Consider the Application of James Shaffer to serve as an Associate Member of the Conservation Commission

Richard Davis reviewed James Shaffer's application to serve as an Associate member of the Conservation Commission.

Stephan Bunker moved to appoint James Shaffer to the Conservation Commission as an Associate member; Scott Landry seconded.

The Selectmen asked that their thanks be passed on to Mr. Shaffer for his willingness to serve on this Commission.

## VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Matthew Smith)

## ITEM 6: To Accept the Resignations of Gary Edwards and Kevin Madore from the Downtown TIF Advisory Committee

Richard Davis explained that there are no written resignations from these two members but, per a discussion and request by the Committee that, because of their lack of attendance he did send a letter to both members asking if they're still interested in serving on this Committee. Because he did not hear back from them by the May 4<sup>th</sup> deadline, he assumed they wish to resign. In response to the Selectmen's concerns, Mr. Davis pointed out that both gentlemen have been unresponsive to the majority of the meetings, as well as to his letter.

## Michael Fogg moved to accept the resignation of Gary Edwards and Kevin Madore from the Downtown TIF Advisory Committee; Stephan Bunker seconded.

At Joshua Bell's inquiry, Mr. Davis agreed that if either or both members contact him with an interest to remain on the Committee, the Selectmen will be given the opportunity to reconsider the resignation of either or both members, in the event they did not receive or understand the letter of inquiry sent.

## VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Matthew Smith)

# **ITEM 7:** To Nominate a Candidate to Serve on the Maine Municipal Association's Legislative Policy Committee

Richard Davis stated that he has had the pleasure and honor of serving on this Committee for several years and would be pleased to continue, but does not want to monopolize the position if there is someone else who would like to serve. Michael Fogg expressed an interest in learning more about this Committee. Mr. Davis pointed out that there is an opportunity for an alternate member, which Stephan Bunker typically serves as, but urged Mr. Fogg to attend as a non-voting attendee, any or all meetings that he, or any of the other Selectmen would like to. Mr. Davis explained the election process for those candidates nominated.

Michael Fogg moved to nominate Richard Davis to serve on the Maine Municipal Association's Legislative Policy Committee; Stephan Bunker seconded.

## VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Matthew Smith)

#### **ITEM 8:** To Approve Cemetery Lot Conveyance(s)

Richard Davis reported that this Cemetery Lot Conveyance is for Philip S. Ripa and Mary B. Ripa of New Sharon for two lots in Fairview Cemetery.

**ITEM 8:** To Approve Cemetery Lot Conveyance(s) (Cont.)

Stephan Bunker moved to approve a Cemetery Lot Conveyance for two cemetery lots in Fairview Cemetery for Philip S. Ripa and Mary B. Ripa; Scott Landry seconded.

#### VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Matthew Smith)

The Selectmen signed the Conveyance.

#### ITEM 9: To Approve the Minutes of April 24, 2018

Stephan Bunker moved to approve the minutes of April 24, 2018; Michael Fogg seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Matthew Smith)

- **ITEM 10:** To Discuss Other Business
  - A) Stephan Bunker reviewed the upcoming Memorial Day events.
  - B) Scott Landry reported that John Moore and his wife Jennifer Bjorn, who were present, are having an ongoing parking issue at the end of their driveway at their residence on Main Street. Ms. Bjorn passed out copies of pictures of examples of the parking issues, and expressed her concerns, especially with the visibility issues it creates. The Selectmen and Town Manager discussed Mr. Moore and Ms. Bjorn's request for a zebra zone to be installed on both sides of their driveway as well as the Foothills Management office driveway in order for parking limitations to be defined. Richard Davis acknowledged discussion with Mr. Moore in the past about this issue but was hesitant at that time because of the precedent it may be perceived to present, but now sees the frustration and need for resolution. It was the consensus of the Selectmen to leave resolution of the issue to the discretion of the Town Manager, Public Works Director, and residents.
  - C) Joshua Bell outlined the upcoming dates of the Franklin County Budget Committee meetings and votes.
  - **D**) Resident John Moore reported that the fireworks this year will be on July 3<sup>rd</sup> with a rain date of July 5<sup>th</sup>. He stated that sponsorship is in place and the location is the same.
  - **E**) Stephan Bunker pointed out the increased attendance at the recent Fiddlehead Festival.

There being no further business to come before the Board, Scott Landry moved to adjourn at 7:02 P.M.; Stephan Bunker seconded.

## VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED (Matthew Smith)

Minutes respectfully submitted by Linda H. Grant.

Michael J. Fogg - Secretary