

**FARMINGTON BOARD OF SELECTMEN**

**\*\*\*SPECIAL MEETING\*\*\***

**Tuesday, May 20, 2014**

Chairman Ryan Morgan called the meeting to order at 6:30 P.M. with the following members present: Joshua Bell, Stephan Bunker and Andrew Buckland. Town Manager Richard Davis, Town Secretary Linda Grant, Public Works Director Denis Castonguay, Shop Manager Greg Soule, and members of the press and public were also in attendance.

**ITEM 1: Pledge of Allegiance to the Flag**

Chairman Ryan Morgan led those present in the Pledge of Allegiance to the Flag.

**ITEM 2: To Hold a Public Hearing and vote on the Following Renewal Applications for Innkeeper and Lunch Wagon Permits:**

- **Farmington Motel, Located at 489 Farmington Falls Road, owned and operated by Rushi, LLC**
- **Mount Blue Motel, Located at 454 Wilton Road and Colonial Valley Motel, Located at 593 Wilton Road, owned and operated by Rick Collins**
- **RJ’s Hot Dogs, owned and operated by Richard Joseph Sr.**
- **Grantlee’s Mobile, owned and operated by Bernard Bates**

Chairman Ryan Morgan opened the Public Hearing under Item 2 at 6:31 P.M.

There were no comments from the public.

Chairman Ryan Morgan closed the Public Hearing under Item 2 at 6:32 P.M.

Richard Davis pointed out that Grantlee’s Mobile is a new application not a renewal, and Mr. Bates was present to answer any questions. Mr. Bates reviewed his menu and hours of operation.

**Stephan Bunker moved to approve the renewal Innkeeper applications for Farmington Motel, Mount Blue Motel and Colonial Valley Motel, renewal Lunch Wagon Permit application for RJ’s Hot Dogs, and new Lunch Wagon Permit application for Grantlee’s Mobile; Andrew Buckland seconded.**

<b>VOTE</b>	<b>AFFIRMATIVE</b>	<b>4</b>	<b>ABSENT</b>	<b>1</b>	<b>MOTION CARRIED</b>
			<b>(Vacant)</b>		

The Selectmen signed the five applications.

**ITEM 3: To Consider a Request from the Mt. Blue Area Garden Club to Hold its Annual Plant Sale at Meetinghouse Park on Saturday, May 16, 2015 from 7:00 a.m. to Noon**

Richard Davis explained that this annual request is being made a year ahead of time.

**Stephan Bunker moved to approve a request from the Mt. Blue Area Garden Club to hold its annual plant sale at Meetinghouse Park on Saturday, May 16, 2015 from 7:00 a.m. to noon; Andrew Buckland seconded.**

Joshua Bell questioned liability in the event an accident happens to a vendor while selling goods in the park. Richard Davis clarified that the policy only allows vendors to sell their goods on the sidewalk.

**VOTE AFFIRMATIVE 4 ABSENT 1 MOTON CARRIED  
(Vacant)**

**ITEM 4: To Consider a Request from the Farmington Downtown Association to Authorize the Public Works Department to Water and Fertilize Hanging Plants on the Decorative Light Poles**

Richard Davis reviewed an email request from Downtown Association member Gloria McGraw, who was present and further explained her request. Public Works Director Denis Castonguay explained the process used for watering and fertilizing the plants in years past, and stated that he anticipates that, if approved, the cost for everything will be approximately \$1,400. The Selectmen discussed the potential financial and labor burden on the Public Works Department budget and employees.

**Stephan Bunker moved to approve the request this year and have a collaborative re-evaluation earlier to the start of the season next spring; Joshua Bell seconded.**

**VOTE AFFIRMATIVE 4 ABSENT 1 MOTON CARRIED  
(Vacant)**

**ITEM 5: To Consider a Proposal to Landscape the Former Town Garage lot**

Richard Davis handed out and reviewed a sketch designed by Conservation Commission member Robert Zundel. Cost and responsibility of maintenance was discussed. Mr. Davis stated that he plans to meet with Richard Bjorn regarding his level of commitment and expected involvement of the Public Works Dept.

**Stephan Bunker moved to table discussion of this Item until such time as the Town Manager meets with the potential benefactor; Joshua Bell seconded.**

**VOTE AFFIRMATIVE 4 ABSENT 1 MOTON CARRIED  
(Vacant)**

**ITEM 6: To Discuss the Hiring Process for the Retiring Public Works Department Shop Manager's Replacement**

Richard Davis reported that Greg Soule is retiring at the end of October after 30 years of employment with the Town. Mr. Davis reviewed the proposed revised job description and draft advertisement for Mr. Soule's replacement, as well as the job description for a proposed new position of assistant shop manager/mechanic. Public Works Director Denis Castonguay and Shop Manager Greg Soule joined in the discussion, which included: suggestion to not advertise the new position of assistant shop manager/mechanic in order to formalize the hiring of a present full-time employee who has already been doing the assistant mechanic job as part of his duties for five years; potential problems with said title relative to interaction with the foreman; changing the title to Mechanic only; not replacing the truck driver/laborer position until the 2015 budget process. The Selectmen also discussed forming a hiring committee, on which Tim Hardy has volunteered to participate.

**Stephan Bunker moved to create the position of Public Works Shop Manager/Chief Mechanic, create the position of Public Works Mechanic, and to authorize Town Manager Richard Davis to advertise for the Public Works Shop Manager/Chief Mechanic position and to form a hiring committee for interviewing applicants for said position; Andrew Buckland seconded.**

**VOTE            AFFIRMATIVE     4            ABSENT     1            MOTON CARRIED**  
**(Vacant)**

**ITEM 7: To Authorize the Public Works Director to Acquire a Surplus 10-Wheel Dump Truck from the State of Maine Division of Purchases**

Richard Davis reviewed the benefits of purchase through State surplus, as well as the State auction procedure, and status of the department's Reserve account. Denis Castonguay and Greg Soule reviewed the condition and uses of the present and proposed trucks. Funding was discussed, with Mr. Castonguay proposing the sale of the 1995 L9000 wheeler and applying the proceeds toward the proposed purchase of the 2002 International wheeler. Mr. Castonguay reported that the bids have gone out on the new single-axle replacement plow truck.

**Stephan Bunker moved to authorize the Public Works Director to acquire a surplus 10-wheel dump truck from the State of Maine Division of Purchases, and to authorize the designation of funds from the sale of the 1995 L9000 wheeler back to the Public Works Department Reserve account; Andrew Buckland seconded.**

The Selectmen discussed the department's and State's truck replacement schedules.

**VOTE            AFFIRMATIVE     4            ABSENT     1            MOTON CARRIED**  
**(Vacant)**





Minutes respectfully submitted by Linda H. Grant.

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Stephan M. Bunker – Secretary