



TOWN OF FARMINGTON

APPLICATION FOR EMPLOYMENT

Applicants are considered for all positions without regard to race, color, creed, national origin, religion, age, gender, sexual orientation, disability, marital or veteran status, or any other legally protected status.

THE TOWN OF FARMINGTON IS AN EQUAL OPPORTUNITY EMPLOYER

PLEASE PRINT OR TYPE

Last Name	First Name	Middle Name	
Mailing Address	City	State	Zip Code
Home Telephone	Cell Telephone	E-Mail	
Position Applied For			

Proof of your eligibility to be lawfully employed in this country will be required as a condition of employment.
If you are under 18 years of age, you will be required to submit proof of your eligibility to work.
Are you currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you currently on "lay-off" status and subject to recall? <input type="checkbox"/> Yes <input type="checkbox"/> No
May we contact your current or most recent employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever filed an application with the Town? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, give date.
Have you ever been employed by the Town before? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, give dates of employment and position held.
Do any members of your immediate family work for the Town? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, give names and relationship.
On what date would you be available for work?
Are you available to work: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary
How did you learn about the position for which you are applying?

EDUCATION

What was the highest grade completed from high school?
Did you graduate from high school? <input type="checkbox"/> Yes <input type="checkbox"/> No
If no, have you passed a G.E.D. test? <input type="checkbox"/> Yes <input type="checkbox"/> No
Name and address of the last high school attended.

EDUCATION

School	Name & Address	Last Year Completed	Degree	Major
College or University				
Other Education				

SKILLS / TRAINING

Specialized Skills (computers and software, municipal, professional licenses and certifications, foreign languages, heavy machinery, etc.):

Training (special courses, work training programs, armed forces training, heavy equipment, etc.):

Employment History

Start with the present or most recent position and work back. Include military service and volunteer experience.

Employer	Job Title	Date Employed	
		From	To
Address	Work Performed		
Telephone Number(s)			
Supervisor			
Reason for leaving			
Employer	Job Title	Date Employed	
		From	To
Address	Work Performed		
Telephone Number(s)			
Supervisor			
Reason for leaving			
Employer	Job Title	Date Employed	
		From	To
Address	Work Performed		
Telephone Number(s)			
Supervisor			
Reason for leaving			
Employer	Job Title	Date Employed	
		From	To
Address	Work Performed		
Telephone Number(s)			
Supervisor			
Reason for leaving			

U.S. Military Service	Rank
Present membership in National Guard or Reserves	
Activities (civic, athletic, etc.)	

Have you ever been convicted of any crime other than a minor traffic violation? Yes No

If yes, please give a date and describe the offense:

REFERENCES

Name	Address	Telephone	Relationship	Years Acquainted
Name	Address	Telephone	Relationship	Years Acquainted
Name	Address	Telephone	Relationship	Years Acquainted

ATTENTION: THIS STATEMENT MUST BE SIGNED

I certify that all the statements made in this application are true and complete to the best of my knowledge. I understand that any false or misleading information given in this application or interviews may be grounds for not employing me or dismissing me after I have begun work.

For certain job categories, I may be required to pass, after a conditional offer of employment is made, a physical examination to establish ability to perform the essential functions of the job with reasonable accommodations. I authorize the Town of Farmington to conduct a criminal history check of my record. I understand that any offer of employment is conditional upon the Town's conclusion, after such offer is made, that the results of the criminal history check are consistent with the Town's employment standards or expectations of the job for which I am applying. I authorize investigation of all statements made herein, including contacting any reference, prior employer, school or military service, and I authorize the release of any information in the possession or knowledge of such entities.

Signature of Applicant

Date

THANK YOU FOR MAKING APPLICATION FOR EMPLOYMENT WITH THE TOWN OF FARMINGTON.
ALL APPLICATIONS ARE KEPT ON FILE FOR ONE YEAR.