

# Birth Certificate

How Many Copies?  
\_\_\_\_\_

Name on birth record: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Place of Birth: \_\_\_\_\_

Parents Names (with parent/mother's maiden):  
\_\_\_\_\_  
\_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_  
\_\_\_\_\_

Indicate your Relationship to the person on requested record below:

- Self
- Spouse
- Registered Domestic Partner
- Parent
- Guardian
- Descendant
- Attorney of person on record
- Genealogist ID # \_\_\_\_\_

*By signing below, I swear/affirm that the information above is true and correct.*

Applicant Signature: \_\_\_\_\_

Today's Date: \_\_\_\_\_

**\$15 for 1st copy, \$6 for each additional copy  
NON-REFUNDABLE SEARCH FEE**

# Death Certificate

How Many Copies?  
\_\_\_\_\_

Full Name of Decedent: \_\_\_\_\_

Date of Death: \_\_\_\_\_

Place of Death: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_  
\_\_\_\_\_

Indicate your Relationship to the person on requested record below:

- Spouse
- Registered Domestic Partner
- Parent
- Attorney of person on record
- Funeral Director
- Informant
- Guardian
- Descendant
- Genealogist ID # \_\_\_\_\_

*By signing below, I swear/affirm that the information above is true and correct.*

Applicant Signature: \_\_\_\_\_

Today's Date: \_\_\_\_\_

**\$15 for 1st copy, \$6 for each additional copy  
NON-REFUNDABLE SEARCH FEE**

# Marriage Certificate

How Many Copies?  
\_\_\_\_\_

Full Maiden Name of Bride/Spouse: \_\_\_\_\_

Full Name of Groom/Spouse: \_\_\_\_\_

Date of Marriage: \_\_\_\_\_

Place license issued: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_  
\_\_\_\_\_

Indicate your Relationship to the person on requested record below:

- Self/Spouse
- Parent
- Guardian
- Descendant
- Attorney of person on record
- Genealogist ID # \_\_\_\_\_

*By signing below, I swear/affirm that the information above is true and correct.*

Applicant Signature: \_\_\_\_\_

Today's Date: \_\_\_\_\_

**\$15 for 1st copy, \$6 for each additional copy  
NON-REFUNDABLE SEARCH FEE**

**STATE PERSONNEL USE ONLY**

# of copies \_\_\_\_\_

CERT# \_\_\_\_\_

AMOUNT PAID \$ \_\_\_\_\_

CASH

CHECK

CC

**Proof of identity of applicant:**

*Applicant must provide one of these:*

- Driver's License
- Passport
- Government issued picture I.D.

*OR two of these:*

- Utility bills
- Bank statements
- Vehicle registration
- Income tax return
- Personal Check w/ address
- A previously issued vital record
- Letter from government agency requesting record (DHHS, WIC)
- Department of Corrections I.D. card
- Social Security Card
- DD 214
- Hospital; birth worksheet
- License/rental agreement
- Pay stub
- W-2
- Voter Registration card
- Disability award from SSA
- Other \_\_\_\_\_

**Establishing eligibility to acquire record:**

- Related applicants must provide proof of lineage.
- Domestic Partners must provide proof of registration of domestic partnership
- Attorneys must provide a signed, notarized release from family
- Genealogists must provide a state-issued card
- Do not retain copies of proof provided or note any specific numbers**